

OFFICIAL

LINCOLN SCHOOL COMMITTEE

LINCOLN, RI 02865

DATE: September 12, 2005

TIME: 7:00pm – Special Meeting - Open

PLACE: Lincoln Town Hall

100 River Road, Lincoln, RI 02865

SCHOOL COMMITTEE MEMBERS PRESENT: Jeffrey Weiss, Chair; MaryAnn Roll, Vice Chair; John Zangari, Clerk; Elizabeth Robson, Julie Zito, and Jerry St. Germain. Sue McClain was absent.

ADMINISTRATORS IN ATTENDANCE: John Tindall-Gibson, Superintendent; Georgia Fortunato, Lori Miller, Angelo Mencucci, Mark Gadbois, Margaret LeMay, Joyce Krabach, and Melinda Smith.

Motion by St. Germain to open meeting. Seconded by Roll. All in favor. Motion carried.

OPENING CEREMONY

APPROVAL OF MINUTES

Weiss said the July 28, 2005 Special Meeting minutes needed some corrections. Motion by St. Germain to approve the modified July 28,

2005 Special Meeting minutes. Seconded by Zangari. All in favor. Motion carried. Motion by St. Germain to approve August 29, 2005 Special Meeting minutes. Seconded by Roll. All in favor. Motion carried.

CORRESPONDENCE – none

SUPERINTENDENT'S REPORT

Middle School Construction Update:

Charlie Roberts, Gilbane Construction, showed a composite of the site today. One half of the gym steel is installed. (Pictures were passed around.) The main focus is closing the building. This should be completed some time next week. The mason has been receiving multiple trailer loads of brick and cement block every day. He projects them to start momentarily. Next week he expects to receive all roofing materials, the first delivery of windows will be received two weeks from today, and the windows will go up in October. The main focus will be to ensure the building is enclosed by December. The three-story wing floors have been poured. All trades are working in the building: HVAC, plumbing, electrical. The main parking lot is being developed, athletic fields are being loomed and seeded in another four to five weeks. At this coming Thursday's project team meeting, the architect will put down a time line for furniture, fixtures, and equipment. All furniture, fixtures, and equipment will be put out to bid. A contractor will be awarded the bid in March. The building's

scheduled completion date is July 26, 2006. Gilbane's reporting period is the 15th of the month. He will be preparing a report for the project team. He will forward the report to Darlene along with binders for the School Committee. Gilbane will forward phone numbers, through Darlene, for the Committee.

Weiss said he and Maryann go to these bi-weekly meetings. This is one of the best managed projects he has ever seen. Charlie is on top of every detail. Roll said the contractor at Northern couldn't say enough about Gilbane and AI3. She asked if the pictures will be put up on the website. Hopefully next week or so the pictures will be up on the site. To date, Gilbane has taken about 1,000 pictures.

Approval of Connection Teacher Job Description:

Roll asked if all the positions are in place. Tindall-Gibson said no. We are waiting for School Committee approval. The bullet that caught her attention was developing a model for parent involvement. If it's just parent involvement within this connection enrichment piece, she would like it in the Exhibition Facilitator, the Capstone Facilitator, and the Portfolio Facilitator, her concern continues to be at the high school. The level of parent awareness around new high school regulations and the impact on sophomore and freshmen class. Roll requested to work on some language. Motion by St. Germain to approve. Seconded by Zito. Zangari said it doesn't say if it is full time or part time. Tindall-Gibson said it is one period at the end of the day. Zangari asked if there is a set schedule. Tindall-Gibson described it

like an art or music teacher in an elementary school. They will work out a schedule that works and will be supervised by the principal of the school. All in favor. Motion carried.

Approval of Team Leaders Job Description:

Tindall-Gibson said we had Department Chairs at the high school level in years past. These Department Chairs were responsible for the department. We are preparing for a separation between the two schools. Team Leader is a configuration that stays with the Middle School model. He is looking for one from each team. And when the sixth grade moves, we will need one for that also. Motion by St. Germain to approve. Seconded by Robson. All in favor. Motion carried.

Approval of Health Room Assistant Job Description:

Motion by St. Germain to approve. Seconded by Zito. All in favor. Motion carried.

September 12, 2005

Page 2

Approval of Task Facilitator Job Description:

Weiss questioned “contingent on funding”. The State has not awarded the grant yet. Robson wanted to be clear. These were not the same positions as the “consultant” position from last week. No they are not. Tindall-Gibson said basically we are spending the same

amount of money as last year. It is being configured differently. Each position is two tenths. Each one is aligned with a graduation competency requirement. Weiss asked if an existing teacher will have the position. The person who took the job with a 1.0 would become a 1.2. A .8 person would become a 1.0. Motion by St. Germain to approve contingent on receiving funding. Seconded by Zito. All in favor. Motion carried.

Approval of Portfolio Facilitator Job Description:

Motion by St. Germain to approve. Seconded by Zito. All in favor. Motion carried.

Approval of Exhibition Facilitator Job Description:

Motion by Robson to approve. Seconded by Zito. All in favor. Motion carried.

Approval of Capstone Facilitator Job Description:

Motion by St. Germain to approve. Seconded by Robson. Roll said she would like to provide the superintendent with some language about parent involvement and community involvement in three job descriptions (Portfolio, Exhibition, and Capstone). All in favor. Motion carried.

Request for .4 Adaptive PE teacher:

Fortunato said after reviewing the APE schedules it is clear that we cannot properly service all the student IEPs without a .4 teacher.

Weiss asked Miller what the financial implication would be. Miller said it all depends upon the step and degree of the candidate. It could range from \$24K to \$28K. Motion by Zito to approve. Seconded by Zangari. All in favor. Motion carried.

Bus Monitor Hourly Increase/Part-time Teacher Assistant Increase:

The bus monitors received raises in 2001/2002. They currently make \$7.20/hr. Miller is looking to bring them up to \$7.50/hr (\$.30¢ increase). This equates to \$4,750 increase in that salary line. Part-time teacher assistant received raises in 2001. They are currently at \$9, \$9.50, and \$10, depending on years of service. She is asking for a \$.25¢ increase. This equates to \$3,986 increase in that salary line. Roll asked if all of the elementary busses have bus monitors? Mencucci said all except one bus. One monitor has an injury. Motion by Roll to approve both increases. Seconded by St. Germain. All in favor. Motion carried.

SALT Report:

Margaret Lemay, Saylesville Elementary Principal, presented the school's SALT Report. The school had their SALT visit the week of April 11, 2005 and they received their final report the end of June. Saylesville had started their self-study back in September.

Facilities Study Committee:

Angelo Mencucci discussed the Facilities Study as a review of our current Administration Building. He has a needs assessment report

from each school. It came to about \$180K. That cost is over the entire system. Weiss asked if we should continue to occupy that building. That would be the purpose of a committee, to ascertain the needs and compare against the building and cost of maintaining that building and to answer the question if there are other spaces that should be considered. Weiss asked if there were other members of the committee who would like to join in with Angelo in doing the study and the recommendation. Zangari and Zito would like to be on the committee. Lori Miller, Georgia Fortunato, and Jim McElroy will also be on the committee. Weiss asked Mencucci to get his group together and come to the next meeting and propose a timeline and study.

Zangari questioned what we did to get rid of the geese. The geese are still there. Mencucci said it is a timing factor.

Textbooks for Middle School:

Tindall-Gibson said one book request is a smaller version of what the middle school currently uses. The publisher makes it in two halves. They would like to purchase the first half for a trimester. The other book, Glenco, is World Languages for the seventh grade level. Zangari said if the World Language book is appropriate for seventh grade, is it suitable for 6th grade or is it the other direction. He believes sixth graders should be looking at World Languages and when they get to the seventh, they should have the option of taking an entire year of the language. Also, why do we need to get another book for the eighth grade, why can't we just use the book we have

already and don't go so far? Tindall-Gibson said he thinks we need to buy more of them and rather than doing that, they are doing this. Weiss said if these textbooks are being considered now, what are the students using? Tindall-Gibson said they have access to some older books but they are mostly using handouts from the teachers. The teachers have a thirty-day plan. Weiss said there are some spot shortages. Miller said the only request she has received was from the high school: one math and one English. Weiss said Spanish also. Miller is addressing them. Roll liked the fact that the books included more than Spanish and French. It also included Latin, Italian, Japanese, and German. Robson said it could be a one year deal if we end up moving World Languages back and offering more languages at the middle school. Weiss said there is normally a Curriculum Committee. What is the cycle to discuss languages. There is a cycle but Tindall-Gibson is

September 12, 2005

Page 2

not sure when it is, we need an Assistant Superintendent. Motion by Roll to accept recommendation of superintendent to provide the textbooks to the students this year that need them. Seconded by St. Germain. Zangari

wanted it amended for the vote to be taken separately. Did someone take a headcount of how many kids they have taking Spanish this trimester and how many books that they have in the book room? It

sounds like they are doing the handouts and not using a book in Spanish in the eighth grade because they expect to see a new book come out. Do they know they have an insufficient number of books or are they not bothering for the eighth grade? Tindall-Gibson said the books are in pretty bad shape and there are not enough. Zangari withdrew his amendment. All in favor. Motion carried.

BUSINESS MANAGER REPORT:

Miller is currently projecting a \$10K positive variance at end of year. She discussed the fuel and electricity issue. She is projecting a \$175K deficit in Supplies and Materials. This will offset the \$150K positive variance of Purchased Services. There is a 37.5% increase in natural gas, which we heat all our buildings with. Tim Duffy said the gas company just went to the PUC with a 50% rate increase and he is pretty confident they are going to get it. You are looking at a \$126K shortfall with the \$80K that we appropriated from the Certified Pension for a total of \$200K shortfall. The good news is the Board of Regents is looking to provide some relief in the form of State aide. Roll is questioning how the Regents would structure this. Miller told Dias what the issue was in Lincoln and to let us know when the Regents will be discussing it. Robson asked if this budget reflects what we were going to put in reserve from the Pension Reform? This 8/29/05 budget does not reflect this. Miller will recirculate her report sometime next week.

CIVIC USE OF BUILDINGS:

Request from Ann Carr Dance Studio at the high school auditorium on September 24, 2005. Motion by St. Germain to approve. Seconded by Zito. All in favor. Motion carried.

PERSONNEL RECOMMENDATIONS:

Resignations

**a. Carolyn Taylor From: 1.0 LTS Special Ed Teacher
8 Rockyroad Avenue Effective: September 9, 2005
Lincoln, RI 02865**

**b. Sheila Testa From: Teacher Assistant – Central
22 Roger Williams Drive Effective: August 31, 2005
Greenville, RI 02917**

**c. Erica Warrington From: PT Teacher Assistant – Northern
109 North Main Street Effective: August 30, 2005
Slatersville, RI 02876**

**Motion by St. Germain to approve. Seconded by Zangari. All in favor.
Motion carried.**

Leave of Absence Request

**a. Beth Halliwell From: Enrichment Specialist – Central
84 Buxton Street maternity leave (6 weeks)**

Motion by St. Germain to approve. Seconded by Zangari. Weiss asked who will cover seeing there is only one Enrichment Specialist in the school. O'Riley would like to find someone who knows the school well and the students well. Miller said perhaps when we advertise for a Connections teacher, we can pull from that pile for a LTS. All in favor. Motion carried.

Teacher Appointment

**a. Matthew Barboza To: 1.0 Grade 3 teacher – Central
911 York Avenue Effective: September 6, 2005
Pawtucket, RI 02861 Salary: \$39,226 (BA Step 1)**

**Motion by St. Germain to approve. Seconded by Zangari. All in favor.
Motion carried.**

September 12, 2005

Co-Curricular Appointment

a. Brian Boulis To: Freshman Advisor – HS

37 South Eagle Nest Drive Effective: 2005 – 2006 school year

Lincoln, RI 02865 Salary: \$990

Motion by Roll to approve. Seconded by St. Germain. All in favor.

Motion carried.

Teacher Assistant Appointment

a. Alice Lasalandra To: PT 15 hr. Teacher Assistant – NELC

9 Russell Lane Effective: August 31, 2005

Smithfield, RI 02917 Salary: \$9.50/hr

Motion by St. Germain to approve. Seconded by Roll. All in favor.

Motion carried.

LTS Teacher Appointment

a. Colleen Boisvert To: LTS Reading teacher – MS

3 Cider Mill Lane Effective: September 1, 2005 to December 2, 2005

Lincoln, RI 02865 Salary: \$12,553.35 (MA Step 1)

Motion by Zangari to approve. Seconded by Roll. All in favor. Motion

carried.

LTS Teacher Assistant Appointment

a. Joyce Hollinghurst To: LTS Teacher Assistant – MS
55 Oakwood Avenue Effective: September 6, 2005 to January 20,
2006
Cumberland, RI 02864 Salary: \$13.56

Motion by St. Germain to approve. Seconded by Zangari. All in favor.
Motion carried.

EXPENSE WARRANTS – 9/12/05

Invoices Paid in Advance 010 Operating Budget \$0

010 General Fund \$262,635.00

Total 2005-06 Invoices \$262,635.00

Motion by St. Germain to approve. Seconded by Zangari. All in favor.
Motion carried.

Expense Warrants – 9/12/05

Invoices Paid in Advance 010 Operating Budget \$
1,267.82

Operating Budget \$240,861.65

019 Professional Development \$ 9,107.00

TOTAL \$249,968.65

Grand Total \$251,236.47

Motion by St. Germain to approve. Seconded by Zangari. All in favor, except Zito abstained. Motion carried.

Expense Warrants – 9/12/05 A

Invoices Paid in Advance 010 Operating Budget \$ 0

Operating Budget \$ 9,852.76

866 Title II \$ 2,337.50

TOTAL \$ 12,190.26

Grand Total \$ 12,190.26

September 12, 2005

Page 4

Motion by St. Germain to approve. Seconded by Robson. All in favor. Motion carried.

Zangari asked why we pay the Town for rubbish removal? Miller said they bill us, they pick it up all year.

OLD BUSINESS:

St. Germain said September 29th will be the 50th Anniversary of the Opening of the Jr. High School. 4:00pm to 5:00pm is social hour; 5:00pm the ceremonies begin. Fifties music will be played and the theme will be the fifties.

NEW BUSINESS:

Weiss said he has received a request from the State on the budget process. If anyone wants to respond, we only have a few more days left. Roll said they are trying to come up a formula for adequacy.

SCHOOL COMMITTEE REPORTS:

St. Germain thanked the teachers for donating \$1,000. They filled a 24 ft. moving truck and two U-hauls. Officer Gould helped organize the students to sort through everything by category. They collected close to 33 tons of materials. St. Germain thanked the schools teachers, Officer Gould, Corrigan, high school and middle school students, Arpin Vanlines, Paul Szymczuk and Paul Sylvestre.

COMMUNITY COMMENTS:

Lori Desimone also said Mr. Corrigan helped with the repair of the high school tennis courts. Without him, this would not have happened.

McComiskey thanked Tindall-Gibson for his collaboration on Orientation Day. Mike Candrea gave a very inspirational presentation.

In reference to full-day kindergarten, she wanted to clarify the statement “too much work”. The teachers embrace full-day kindergarten. They feel a September implementation would require them to begin without proper preparation.

**Motion to adjourn to Executive Session by Zangari. Seconded by Zito.
All in favor. Motion carried.**

JOHN ZANGARI, CLERK DATE